

**SANITARY BOARD**  
**September 7, 2023**  
**10:00 A.M.**

**THE MEETING OF THE SANITARY BOARD FOR THE CITY OF CHARLESTOWN  
WAS HELD ON THURSDAY, SEPTEMBER 7, 2023 AT 10:00 A.M. AT CITY HALL  
WITH MAYOR TREVA HODGES PRESIDING.**

Board members present were Nathan Grimes and Ryan Hodskins. Also present was Clerk Treasurer Donna Coomer.

**Pledge of Allegiance**

**Agenda**

Treva Hodges entertained a motion to approve the agenda. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

**Standing Business**

Mayor Treva Hodges entertained a motion to approve the minutes from August 17, the payroll voucher from August 13 to September 2 and the claims. Motion made by Nathan Grimes, second by Ryan Hodskins. Passed 3-0.

**Public Comment-none**

**Operator Update**

Operator Tim Crawford provided an update on plant operations. The facility is operating well. Two of the laborers are working on continuing education: one on his CDL and the other on an additional certification.

Mr. Crawford provided a quote to repair the liner at the Spring Street retention basin with AmCon in the amount of \$6798.00.

Treva Hodges entertained a motion to allow AmCon to repair the liner at a cost of \$6798.00. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

Mr. Crawford also distributed a Notice of Intent to Serve for Jiffy Lube, which will be constructed between O'Reilly and Auto Zone.

Treva Hodges entertained a motion to issue the Notice of Intent to Serve to Jiffy Lube. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

**Engineering Update**

Lori Wyatt with JTL presented an engineering update. The approvals for the plant construction permit and preliminary engineering report (PER) have both been received. The repair of the liner at Spring Street checks an item off the compliance plan and will be reported in the next quarterly report. The IAW discharge is underway. There were modifications to the design to account for rock that was encountered. JTL wants to meet with the board members to review the sanitary sewer service area alternatives report. Mayor Hodges will follow-up.

Ms. Wyatt also provided the Board with Amendment 1 to the plant design review. The total cost is \$2,075,000. This is a reduction in the amount that was submitted to the SRF. It updates the total cost of the project to \$4,375,000.

Mayor Hodges spoke with Baker Tilly about the cost and after discussing several similar samples, determined it was a fair price.

Treva Hodges entertained a motion to approve Amendment 1 cost of \$2,075,000.00 Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.


**Adjournment**

Treva Hodges entertained a motion to adjourn. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

  
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TREVA HODGES, MAYOR

9-21-2023  
DATE

ATTEST:

  
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DONNA COOMER, CLERK TREASURER

9-21-2023  
DATE