

MINUTES

THE BOARD OF PUBLIC WORKS AND SAFETY

SEPTEMBER 6, 2023

9:00 A.M.

THE REGULAR MEETING OF THE CHARLESTOWN BOARD OF PUBLIC WORKS AND SAFETY FOR THE CITY OF CHARLESTOWN WAS HELD ON WEDNESDAY, SEPTEMBER 6, 2023, AT 9:00 A.M. AT CITY HALL WITH MAYOR TREVA HODGES PRESIDING.

Board members present were Mr. Ernie Thompson and Ms. Gwen Moser. Also present were Clerk Treasurer Donna Coomer and City Attorney Perry McCall.

Pledge

Agenda

Mayor Hodges presented the agenda. There were no changes. Mr. Thompson made a motion to approve the agenda, seconded by Ms. Moser. Approved 3-0.

Standing Business

Ms. Moser made a motion to approve the Minutes from August 16, 2023, and the PR voucher from 08/07/2023 to 08/27/2023, seconded by Mr. Thompson. Approved 3-0.

Mayor Hodges read in three additions to the claims:

Gamerz Truck, LLC for \$975.00

Fun Masters for \$815.00

Syncretic Press, LLC for \$5719.00

Mr. Thompson made a motion to approve the claims and the additional claims, seconded by Ms. Moser. Approved 3-0.

Public Comment

None

New Business

Water Street Sidewalk Project

Harold Hart reviewed the following bids received for the project:

Temple & Temple \$288,800.00

Excel Excavating \$419,490.00

The Redevelopment Commission authorized to fund the project, not to exceed \$300,000.00. Ms. Moser motioned to award the project to Temple & Temple, seconded by Mr. Thompson. Approved 3-0.

Historical Marker for Revolutionary Vet

Mayor Hodges provided a handout from *Sons of the American Revolution*. They have identified a Revolutionary War Veteran buried in the Halcyon Hill Cemetery, by the name of Lt. Col/Major George Slaughter. They are wanting to install a new VA Headstone with a State Historical Marker at the gravesite and to have a ceremony in the Fall of 2024. Mr. Thompson made a motion to authorize the city to have a fundraiser to cover the cost of the historical marker, seconded by Ms. Moser. Approved 3-0.

Book Walk Contract

This is a contract with Syncretic Press, LLC. for a bi-lingual book titled *Why Would an Elephant Rather Play Tag* to be displayed in Greenway Park on large, weather-treated panels. Ms. Moser motioned to authorize the 1st installation, seconded by Mr. Thompson. Approved 3-0.

Dinner Show Contract

This contract is with Murder and Merriment/George R. Snider III for a Christmas-themed murder mystery show which includes dinner provided by Mars Concession Smokehouse & Grill. The show will be held on November 25th from 6pm-8pm at the Arts & Enrichment Center. Ticket sales will cover the cost of the event. Ms. Moser motioned to approve the contract, pending we receive the W-9, seconded by Mr. Thompson.

Community Days Honorary Payments

Mayor Hodges stated she would like to grant honorary payments at Community Days again this year to singers who perform at the acoustic showcase. There should be around 7 children. Mr. Thompson abstained from voting since his granddaughter will be performing. Mayor Hodges motioned to execute the honorary payments to the performers of the acoustic show, seconded by Ms. Moser. Approved 2-0.

City Properties Update

The Depot Expansion (teen hangout) is going well. The concrete pad has been poured and all the equipment has been ordered. We are hoping for a soft opening about a week before Light up Charlestown.

The accessible playground equipment at Greenway Park has arrived and all the old equipment has been ripped out. It should take around two weeks for installation, then the flooring, solar lighting, and fence can be installed. We are hoping to have the ribbon cutting on the night of Trail & Treat, which will be October 27th.

Adjournment

Mr. Thompson made a motion to adjourn, seconded by Ms. Moser. Approved 3-0.



MAYOR, TREVA HODGES

09/20/2023

DATE

ATTEST:


CLERK TREASURER, DONNA S. COOMER


DATE