

# MINUTES

## THE BOARD OF PUBLIC WORKS AND SAFETY

JUNE 7, 2023

9:00 A.M.

THE REGULAR MEETING OF THE CHARLESTOWN BOARD OF PUBLIC WORKS AND SAFETY FOR THE CITY OF CHARLESTOWN WAS HELD ON WEDNESDAY, JUNE 7, 2023, AT 9:00 A.M. AT CITY HALL WITH MAYOR TREVA HODGES PRESIDING.

Board members present were Mr. Ernie Thompson and Ms. Gwen Moser. Also present was Clerk Treasurer Donna Coomer.

### Pledge

Donna Coomer's granddaughters, Emiline and Eila Gregory, who were awarded with certificates

### Agenda

Mayor Hodges presented the agenda. There was one addition to Old Business to add *final acceptance of Depot Bid* and one addition to New Business to add *Overton easement*.

Mr. Thompson made a motion to approve the amended agenda, seconded by Ms. Moser. Approved 3-0.

### Standing Business

Ms. Moser made a motion to approve the Minutes from May 17, 2023, the Claims, with a read-in claim for Big Steel Train in the amount of \$800.00, and the PR voucher from 05/08/2023 to 05/28/2023, seconded by Mr. Thompson. Approved 3-0.

### Public Comment

Chuck Deaton from 284 Birch Drive addressed the board about the playground equipment for the Little League Park. He would like to use what the city has, along with donated equipment from Bluegrass Recreational Products before making any purchases. Mayor Hodges mentioned leftover money in the amount of \$50,000.00 in the General Fund from last year that could possibly be appropriated in the future to go towards the playground, pending council approval.

Mr. Deaton asked the board for permission to acquire donated items when they become available, without having to wait for a meeting since most items offered need to go before the meetings take place. Mr. Thompson made a motion to issue a general provision to acquire items, pending legal review, seconded by Ms. Moser. Approves 3-0.

Mr. Deaton turned in bank statements per the lease agreement and is working with Clerk Treasurer Donna Coomer on a plan for an audit.

**Final Acceptance of Depot Bid**

Harold Hart addressed the board regarding the lowest bid from the opening on May 17<sup>th</sup>. Dan Cristiani came in at \$231,569.00 and Mr. Hart recommended we go ahead with the project. Ms. Moser motioned to accept the bid, seconded by Mr. Thompson. Approved 3-0.

Mr. Hart informed the board of an immediate change order with a deduction of \$31,765.00. After reviewing the bid packet, changes were made to the mixture in some of the surfaces to reduce costs. Mr. Thompson made a motion to accept the new contract amount for \$199,804.00, seconded by Ms. Moser. Approved 3-0.

**New Business**

Mayor Hodges recognized Karie Dockter as an outstanding volunteer for the Founders Day Prince & Princess Pageant every year for 5-7-year-olds. She was awarded a Certificate of Recognition and a Challenge Coin.

Mayor Hodges informed the board of the need for an easement for the home of Sharon Overton. Her property is being impacted by the Forest Edge development as far as access to her driveway and a second property that she owns. The easement needs to be in place before the transfer of land to Denton Floyd on June 15<sup>th</sup>. Ms. Moser motioned to grant the easement for permanent parking and extending the easement between the two properties, seconded by Mr. Thompson. Approved 3-0.

**Adjournment**

Mr. Thompson made a motion to adjourn, seconded by Ms. Moser. Approved 3-0.

  
MAYOR, TREVA HODGES

  
DATE

ATTEST:  
  
CLERK TREASURER, DONNA S. COOMER

  
DATE