

MINUTES

THE BOARD OF PUBLIC WORKS AND SAFETY

APRIL 19, 2023

9:00 A.M.

THE REGULAR MEETING OF THE CHARLESTOWN BOARD OF PUBLIC WORKS AND SAFETY FOR THE CITY OF CHARLESTOWN WAS HELD ON WEDNESDAY, APRIL 19, 2023, AT 9:00 A.M. AT CITY HALL WITH MAYOR TREVA HODGES PRESIDING.

Board members present were Mr. Ernie Thompson and Ms. Gwen Moser. Also present were Deputy Clerk Treasurer Lacey Gammons and City Attorney Perry McCall.

Pledge

Darren Baker

Agenda

Mayor Hodges presented the agenda. There was one edit to item G under New Business to change the wording to *Depot Bid Notice Authorization*.

Mr. Thompson made a motion to approve the amended agenda, seconded by Ms. Moser. Approved 3-0.

Standing Business

Ms. Moser made a motion to approve the Minutes from April 5, 2023, the Claims, and the PR voucher from 03/26/2023 to 04/09/2023, seconded by Mr. Thompson. Approved 3-0.

Public Comment

None

New Business

Chief Wolff addressed the Board to announce Corporal Darren Baker's retirement. Mayor Hodges presented Corporal Baker with a Challenge Coin and Chief Wolff presented him with a plaque for his 26 years of service with the Police Department. Chief Wolff asked that we issue Corporal Baker his Glock sidearm as another token of appreciation, as is customary with a retiring officer.

Mr. Thompson motioned to approve the issue of the sidearm to Corporal Baker pending background investigation and transfer by a licensed dealer, seconded by Ms. Moser. Approved 3-0.

Heather Schrimp with the Clerk Treasurer's Office presented the Board with the renewal of the BMS Premium Only Plan. This document allows the city to make pre-tax deductions for health insurance and supplemental insurance. There were no changes, and the renewal fee is \$150.00.

Ms. Moser motioned to approve the renewal, seconded by Mr. Thompson. Approved 3-0.

Mayor Hodges spoke about the Southern Indiana Works Intern Program. This would provide interns for the Wastewater Treatment Plant, City Maintenance, and the Family Activities Park. The program is grant funded; therefore, the interns would be paid \$15.00 per hour at no cost to the city.

Mr. Thompson motioned to allow the execution of the agreement so that the positions can be advertised, seconded by Ms. Moser. Approved 3-0.

Tubby Purcell with the Street Department spoke about drainage issues on Monroe and Raylee Drive. A drainage pipe needs to be installed under the road from catch basin to catch basin. He received the following bids:

Richard Henderson Inc.	\$6,100.00
Hoosier Dirtworks	\$6,200.00
Temple & Temple	\$5,900.00

Ms. Moser motioned to accept the lowest bid from Temple & Temple, seconded by Mr. Thompson.

TruGreen quoted \$60.00 per treatment to include fertilizer and weed control on the square.

Mr. Thompson motioned to approve the quote, seconded by Ms. Moser. Approved 3-0.

Marissa Knoebel with the Parks Department addressed the Board with the following quotes on a new lawn mower:

SCAG Power Equipment	\$16,199.00
Southern Indiana Equipment	\$7,501.52 (after trade-in)

Mr. Thompson made a motion to accept the bid from Southern Indiana Equipment, seconded by Ms. Moser. Approved 3-0.

Mayor Hodges spoke about the Depot Hangout at the Family Activities Park. The expansion is estimated to cost just over \$150,000.00, so the bids must be publicized.

Ms. Moser motioned to allow Harold Hart to execute the bid documents, which are set to be opened on May 17th, seconded by Mr. Thompson. Approved 3-0.

Carrie Prince with the Parks Department asked for approval of the Summer Science Camp. This is the same camp as last year, with a lower cost of \$40.00 per session, thanks to the donation of supplies from Greater Clark Educational Foundation.

Ms. Moser motioned to approve the camp, seconded by Mr. Thompson. Approved 3-0.

Adjournment

Mr. Thompson made a motion to adjourn, seconded by Ms. Moser. Approved 3-0.

Treva Hodges
MAYOR, TREVA HODGES

05/03/2023
DATE

ATTEST:
Donna S. Coomer
CLERK TREASURER, DONNA S. COOMER

5/03/2023
DATE