

MINUTES

THE BOARD OF PUBLIC WORKS AND SAFETY

APRIL 5, 2023

9:00 A.M.

THE REGULAR MEETING OF THE CHARLESTOWN BOARD OF PUBLIC WORKS AND SAFETY FOR THE CITY OF CHARLESTOWN WAS HELD ON WEDNESDAY, APRIL 5, 2023, AT 9:00 A.M. AT CITY HALL WITH MAYOR TREVA HODGES PRESIDING.

Board members present were Mr. Ernie Thompson and Ms. Gwen Moser. Also present were Clerk Treasurer Donna Coomer and City Attorney Perry McCall.

Pledge

All

Agenda

Mayor Hodges presented the agenda. There was one new addition to New Business for the Hart's Surveying & Engineering, LLC. FAP site design agreement.

Mr. Thompson made a motion to approve the amended agenda, seconded by Ms. Moser. Approved 3-0.

Standing Business

Ms. Moser made a motion to approve the Minutes from March 15, 2023, the Claims, and the PR voucher from 03/06/2023 to 03/26/2023, seconded by Mr. Thompson. Approved 3-0.

Public Comment

John Croucher from 7115 Bethany Rd. addressed the Board about drainage issues in his parking lot. Mayor Hodges stated she will follow up with the engineers regarding the issue.

The Copper Kettle Restaurant was recognized for 20 years of service in Charlestown. They have been in business since March 24, 2003. Dave Spear Sr., Dave Spear Jr., and Bobbi Jo from the Copper Kettle were awarded with a certificate for their many years of service.

New Business

Mayor Hodges spoke about the Quality Court Easement, which is a drainage and general utility easement agreement with The Greater Clark County School Corporation to improve a long-time drainage issue. This will make sure any construction going forward will not create more of a problem.

Mr. Thompson motioned to approve the agreement, seconded by Ms. Moser. Approved 3-0.

Parks Director, Marissa Knoebel addressed the Board about parks equipment needing replaced. Picnic tables in Danbury Oaks and Ben Bertram Park are needing replaced. The lowest price came from The Park and Facilities Catalog in the amount of \$3154.00. This will cover the cost of three new ADA accessible picnic tables which will be paid out of the Quality of Life Fund.

Ms. Moser motioned to accept the quote, seconded by Mr. Thompson. Approved 3-0.

Community feedback sessions have indicated that basketball was preferred over pickleball so the pickleball courts will be equipped with basketball goals for the areas of Danbury Oaks and Saddleback. A new court with goals will be installed in Ashley Springs. Agape Pools & Outdoor Escapes gave a quote in the amount of \$8847.00 for three goals which will be paid from the Quality of Life Fund.

Mr. Thompson made a motion to accept the quote, seconded by Ms. Moser. Approved 3-0.

There were three concrete quotes for the Ashley Springs basketball court to be paid from the Quality of Life Fund:

Southern Concrete	\$6200.00
Taylor's Custom Concrete LLC.	\$6680.00
Sprigler Concrete	\$7700.00

Mr. Thompson motioned to accept the lowest bid from Southern Concrete, seconded by Ms. Moser. Approved 3-0.

Four bounce house contracts for Fun Masters were provided to the Board as follows:

- May 27 – Opening of the Family Activities Park for \$515.00
- June 23 – Family Fun Night during Founders Week for \$775.00
- June 24 – Founders Day Balloon Glow for \$775.00
- September 16 – Community Days for \$815.00

The funding for the May event will come from Summer Events while the June and September events will be covered by sponsorships.

Ms. Moser motioned to approve the above contracts, seconded by Mr. Thompson. Approved 3-0.

The Redevelopment Commission approved a \$250,000.00 investment to go towards the expansion of the Family Activities Park. This will allow for a more diverse range of ages such as pre-teens, teens, and young adults to enjoy the park. Hart's Surveying & Engineering, LLC. has provided an on-call agreement for the site design. The tentative target completion date is June 23. In case of any project delays, other dates mentioned for completion were July 15 or Labor Day weekend.

Mr. Thompson made a motion to approve the agreement, seconded by Ms. Moser. Approved 3-0.

Adjournment

Mr. Thompson made a motion to adjourn, seconded by Ms. Moser. Approved 3-0.

Treva Hodges
MAYOR, TREVA HODGES

5-4-2023
DATE

ATTEST: Donna S. Coomer
CLERK TREASURER, DONNA S. COOMER

5-4-2023
DATE