

MINUTES

THE BOARD OF PUBLIC WORKS AND SAFETY

January 4, 2023

9:00 A.M.

THE REGULAR MEETING OF THE CHARLESTOWN BOARD OF PUBLIC WORKS AND SAFETY FOR THE CITY OF CHARLESTOWN WAS HELD ON WEDNESDAY, JANUARY 4, 2023, AT 9:00 A.M. AT CITY HALL WITH MAYOR TREVA HODGES PRESIDING.

Board members present were Mr. Ernie Thompson and Ms. Gwen Moser. Also present was Clerk Treasurer Donna Coomer.

Pledge

All

Agenda

Mayor Hodges presented the agenda. There were no changes.

Mr. Thompson made a motion to approve the agenda, seconded by Ms. Moser. Approved 3-0.

Standing Business

Ms. Moser made a motion to approve the Minutes from December 7, 2022, the Claims, and the PR voucher from 12/04/2022 to 12/25/2022, seconded by Mr. Thompson. Approved 3-0.

Public Comment

None

New Business

Chief Tim Wolff presented a policy with Greater Clark County Schools in which a master key is given to the police department in case of emergency.

Mr. Thompson motioned to approve the GCCS Keys Policy, seconded by Ms. Moser. Approved 3-0.

Chief Wolff addressed the board about the NAPWDA State Conference. The K-9 division will be hosting the workshop. He would like to use Fund 2509 (K-9 NRF) for the fees and payments.

Brion Gilbert announced three new reserves and one full-time officer to be sworn in: Reserve Officer, Martin Baker; Reserve Officer, Bradley Hammers; Full-Time Officer, Bradley Love. Mr. Thompson approved the swearing in of the three officers, seconded by Ms. Moser. Approved 3-0.

Mayor Treva Hodges performed the swearing in of the three officers.

Mr. Thompson made a motion to approve the sanitation charge-offs in the amount of \$174.16, seconded by Ms. Moser. Approved 3-0.

The Keystone Software Annual Agreement was increased by about \$600.00. Ms. Moser motioned to approve the agreement, seconded by Mr. Thompson. Approved 3-0.

Josh Darby from JTL addressed the board for permission to solicit bids for the Community Crossing Street Paving. Mr. Thompson motioned to approve solicitation of the Community Crossing Paving Bid Package, seconded by Ms. Moser. Approved 3-0.

Carrie Prince from the Parks Department asked for approval on the following contracts: Road Dog Skate Camp – this is a one-day skate camp on March 25th. Ms. Moser made a motion to approve the contract, seconded by Mr. Thompson. Approved 3-0.

MLB Clinic on April 1st - this is the same contract as last year. Mr. Thompson made a motion to approve the contract, seconded by Ms. Moser. Approved 3-0.

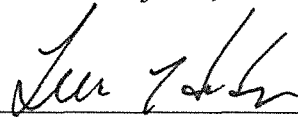
Penny Lane VW Photo Contract is a mobile photo booth for the Trail & Treat event on October 27th in Greenway Park. Ms. Moser approved the contract pending legal review, seconded by Mr. Thompson. Approved 3-0.

Red Headed Princess Designs is a contract for painting classes on March 26th, July 9th, October 15th, and December 10th. Mr. Thompson motioned to approve the contract, seconded by Ms. Moser. Approved 3-0.

The Daniel Dietrich Science Camp is for a two-week camp at the FAP from June 5-9 and June 12-16. Ms. Moser made a motion to approve the contract, seconded by Mr. Thompson. Approved 3-0.

Adjournment

Mr. Thompson made a motion to adjourn, seconded by Ms. Moser. Approved 3-0.



MAYOR, TREVA HODGES



DATE

ATTEST:


CLERK TREASURER, DONNA S. COOMER



DATE