

1. 10:00 A.M. Sanitary Sewer Board Meeting

Documents:

[SANITARY BOARD AGENDA 03.02.2023.PDF](#)

[SANITARY BOARD 021623.PDF](#)

[CLAIMS 3-2-23.PDF](#)

[P\\_L.PDF](#)

[PR VOUCHER 3-2-23.PDF](#)

[REPORTS 3-2-23.PDF](#)

CITY OF CHARLESTOWN  
SANITARY SEWER BOARD MEETING

March 02, 2023

10:00 A.M.

Agenda

1. Opening
  - a. Call to Order/Pledge of Allegiance
  - b. Roll Call – Determination of a Quorum
  - c. Approval of Agenda
2. Standing Business
  - a. Approval or Correction of Prior Meeting's Minutes from 02/16/2023
  - b. Current Claims
  - c. Payroll Allowance Docket from 02/12/2023-02/25/2023
3. Public Comment Period
4. Old Business
  - a. Value Engineering for Sewer Plant
5. New Business
  - a. WWTP Operator Report
  - b. WWTP Engineering Report
6. Adjournment

**SANITARY BOARD**  
**February 16, 2023**  
**10:00 A.M.**

**THE MEETING OF THE SANITARY BOARD FOR THE CITY OF CHARLESTOWN  
WAS HELD ON THURSDAY, FEBRUARY 16, 2023 AT 10:00 A.M. AT CITY HALL  
WITH MAYOR TREVA HODGES PRESIDING.**

Board members present were Ryan Hodskins and Nathan Grimes. Also present were Deputy Clerk Treasurer Heather Schrimp and Attorney Matt Duncan.

**Pledge of Allegiance**

**Agenda**

Treva Hodges entertained a motion to approve the agenda. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

**Standing Business**

Treva Hodges entertained a motion to approve the minutes from February 2, the payroll voucher from February 1 to February 11, and the claims. Motion made by Nathan Grimes, second by Ryan Hodskins. Passed 3-0.

**Public Comment-none**

**New Hire**

Operator Tim Crawford presented the offer letter that was made to the potential employee and his conditional acceptance. The individual requested to be added to the health insurance no more than 30 days from his date of hire. Deputy Clerk Treasurer Heather Schrimp noted that under the City's health plans we have two classes: Class I is effective date of hire or Class II is effective the first day of the month following 60 days, so those are the only options available. The Board discussed the options.

Treva Hodges entertained a motion to approve the new hire with health coverage effective date of hire. Motion made by Nathan Grimes, second by Ryan Hodskins. Passed 3-0.

**Operator Update**

Operator Tim Crawford presented the operator report. All parameters were met. The solids were elevated. The flow monitors were installed the previous day. It will hopefully be completed in 30 days if there are good rain events.

**Engineering Update**

Lori Wyatt with JTL presented an engineering update. She commented on the timing of the flow monitoring being consistent with the last time to provide a good comparison. The plant design has been sent to HWC for value engineering. The final comments will be available March 10 in time to file the permit application by March 15. The READI report was filed yesterday. The Highway 62 plant will be presented in March. The easements are getting prepared for the Depot Street project. The ownership of the 703 pump station has been turned over to the City and IAW has broken ground on their connection. We are on schedule to submit the READI application for un-obligated funds. All funds must be obligated by June. Mayor Hodges gave an update on other funding opportunities.

Tim Crawford provided additional updates. The Highway 62 lift station is operating, but there is a pump down which is concerning given the amount of rain we are receiving. We are working with the insurance company to determine damages. He also met IAW to locate service feeds for the fire hydrant for domestic water use. We will not start billing until they get their meter installed.

**Adjournment**

Treva Hodges entertained a motion to adjourn. Motion made by Ryan Hodksins, second by Nathan Grimes. Passed 3-0.

\_\_\_\_\_  
TREVA HODGES, MAYOR

\_\_\_\_\_  
DATE

ATTEST:

\_\_\_\_\_  
DONNA COOMER, CLERK TREASURER

\_\_\_\_\_  
DATE

Accounts Payable Register

Date: 02/24/2023 09:15:08 AM

APV Register Batch - SANITARY SEWER MEETING 03/02/2023

APVREGISTER.FRX

All History

Grouped By Fund Number

Ordered By APV Number

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	CHECK DATE	MEMORANDUM
<b>**Fund Number 6201 WASTEWATER OPERATING</b>										
02/13/2023	102866	A T & T UVERSE		6201001356.000	SEWER -TELEPHONE/CELL PHONE/INTERNET	MONTHLY SERVICE	110.11	18458	02/13/2023	
02/13/2023	102867	AMERICAN WATER		6201001360.000	SEWER - CONTRACTUAL EXPENSE	USAGE DATA BASE CHARGE	575.00	18459	02/13/2023	
02/15/2023	102879	PAYROLL-CHARLESTOWN CITY		6201001111.000	SEWER- SALARIES/WAGES EMPLOYE	SEWER SALARY	5253.43	18460	02/15/2023	
02/15/2023	102879	PAYROLL-CHARLESTOWN CITY		6201001112.000	SEWER - OVERTIME SALARY	SEWER OT SALARY	222.06	18460	02/15/2023	
02/15/2023	102880	PAYROLL-CHARLESTOWN CITY		6201001131.000	SEWER- EMP. FICA AND MEDICARE	SEWER FICA/MEDI	409.53	18461	02/15/2023	
02/15/2023	102881	PAYROLL-CHARLESTOWN CITY		6201001130.000	SEWER- EMPLOYEE BENEFITS	SEWER PERF	613.26	18462	02/15/2023	
02/15/2023	102886	TYLER MOUNTAIN WATER CO INC		6201001211.000	SEWER - LAB SUPPLIES	LAB SUPPLIES	55.85	18463	02/15/2023	
02/15/2023	102887	DUKE ENERGY		6201001351.000	SEWER - PURCHASED POWER	ELECTRIC	16954.22	18464	02/15/2023	
02/15/2023	102888	A.E. BOYCE CO INC		6201001210.000	SEWER - OFFICE SUPPLIES	POSTAGE/ BILLING JANUARY 2023	1247.68	18465	02/15/2023	
02/21/2023	102913	BENEFIT MARKETING SOLUTIONS		6201001340.000	SEWER - INSURANCE EXPENSE	HRA FEE FEBRUARY 2023	22.50	18471	02/21/2023	
02/21/2023	102914	ANTHEM LIFE		6201001340.000	SEWER - INSURANCE EXPENSE	MARCH 2023 PREMIUMS	57.50	18472	02/21/2023	
02/21/2023	102915	ANTHEM INSURANCE COMPANIES INC		6201001340.000	SEWER - INSURANCE EXPENSE	MARCH 2023 PREMIUMS	8438.44	18473	02/21/2023	
02/22/2023	102926	PAYROLL-CHARLESTOWN CITY		6201001111.000	SEWER- SALARIES/WAGES EMPLOYE	SEWER SALARY	10364.85	18474	02/22/2023	
02/22/2023	102926	PAYROLL-CHARLESTOWN CITY		6201001112.000	SEWER - OVERTIME SALARY	SEWER OT SALARY	509.48	18474	02/22/2023	
02/22/2023	102927	PAYROLL-CHARLESTOWN CITY		6201001131.000	SEWER- EMP. FICA AND MEDICARE	SEWER FICA/MEDI	814.52	18475	02/22/2023	
02/22/2023	102928	PAYROLL-CHARLESTOWN CITY		6201001130.000	SEWER- EMPLOYEE BENEFITS	SEWER PERF	1091.92	18476	02/22/2023	
02/23/2023	102939	DUKE ENERGY		6201001351.000	SEWER - PURCHASED POWER	ELECTRIC	51.08	18477	02/23/2023	

Accounts Payable Register

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	CHECK DATE	MEMORANDUM	
02/23/2023	102939	DUKE ENERGY		6201001351.000	SEWER - PURCHASED POWER	ELECTRIC	187.25	18477	02/23/2023		
02/23/2023	102939	DUKE ENERGY		6201001351.000	SEWER - PURCHASED POWER	ELECTRIC	27.71	18477	02/23/2023		
02/23/2023	102939	DUKE ENERGY		6201001351.000	SEWER - PURCHASED POWER	ELECTRIC	1084.01	18477	02/23/2023		
02/23/2023	102939	DUKE ENERGY		6201001351.000	SEWER - PURCHASED POWER	ELECTRIC	35.03	18477	02/23/2023		
02/23/2023	102939	DUKE ENERGY		6201001351.000	SEWER - PURCHASED POWER	ELECTRIC	41.39	18477	02/23/2023		
02/23/2023	102939	DUKE ENERGY		6201001351.000	SEWER - PURCHASED POWER	ELECTRIC	338.65	18477	02/23/2023		
02/23/2023	102939	DUKE ENERGY		6201001351.000	SEWER - PURCHASED POWER	ELECTRIC	38.60	18477	02/23/2023		
03/02/2023	102964	MICHAEL CONWELL		6201001362.000	SEWER-EQUIPMENT REPAIR	SERVICE CALL /REPLACEMENT PARTS	865.29		//		
03/02/2023	102964	MICHAEL CONWELL		6201001362.000	SEWER-EQUIPMENT REPAIR	HYDRO MIXER PARTS	430.18		//		
03/02/2023	102965	JACOBI TOOMBS AND LANZ INC		6201001360.000	SEWER - CONTRACTUAL EXPENSE	WWTP IMPROVEMENTS	50000.00		//		
03/02/2023	102965	JACOBI TOOMBS AND LANZ INC		6201001360.000	SEWER - CONTRACTUAL EXPENSE	HWY 62 PS&FM REPLACEMENT	19400.00		//		
03/02/2023	102965	JACOBI TOOMBS AND LANZ INC		6201001360.000	SEWER - CONTRACTUAL EXPENSE	SANITARY SEWER SERVICE AREA ALTERNATIVES EVALUATION	425.00		//		
03/02/2023	102966	BIO CHEM INC		6201001230.000	SEWER - MATERIALS /SUPPLIES	HYPER ION 1997	3881.25		//		
03/02/2023	102967	IUPPS		6201001360.000	SEWER - CONTRACTUAL EXPENSE	MONTHLY PER TICKET FEE	104.50		//		
03/02/2023	102968	INDUSTRIAL CHEM LABS		6201001590.000	SEWER - MISC EXPENSE	LIFT STATION DEGREASER	214.11		//		
03/02/2023	102969	TELEMESSAGING INC		6201001360.000	SEWER - CONTRACTUAL EXPENSE	ANSWERING SERVICE	118.50		//		
03/02/2023	102971	FROST BROWN TODD LLC		6201001311.000	SEWER ATTORNEY FEES	SEWER BOARD ATTY	4175.50		//		
03/02/2023	102972	BAKER TILLY MUNICIPAL ADVISORS LLC		6201001590.000	SEWER - MISC EXPENSE	YEAR END ADJUSTING JOURNAL ENTRIES	1560.00		//		
SubTotal Fund Number 6201							129718.40				

Accounts Payable Register

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK		MEMORANDUM	
								CHECK #	DATE		
<b>**Fund Number 6206 SEWER CAPACITY FEES FUND</b>											
03/02/2023	102970	CHARLES HOBSON KAHL		6206001490.000	SW CAP FEES CAPITAL EXPENSES	REPAIR FENCE AT HWY 62 LIFT STATION	1980.00	/	/		
<b>SubTotal Fund Number 6206</b>							1980.00				
<b>*** GRAND TOTAL ***</b>							131698.40				

City of Charlestown  
**Profit & Loss Statement**  
 Wastewater Utility  
 January 31, 2023

Account Name	MTD Current Year Jan 2023	MTD Prior Year Jan 2022	YTD Current Year Jan-Jan 2023	YTD Prior Year Jan-Jan 2022
<b>Department : None</b>				
22.61 - Metered Revenue	149740.54	145086.61	149740.54	145086.61
22.63 - Penalties	4195.06	5181.94	4195.06	5181.94
22.62 - Adjustments	(3945.63)	(11741.62)	(3945.63)	(11741.62)
21.61 - Capacity Fee Revenue	20589.68	0.00	20589.68	0.00
<b>Department Subtotal :</b>	<b>170579.65</b>	<b>138526.93</b>	<b>170579.65</b>	<b>138526.93</b>
<b>Total Revenue :</b>	<b>170579.65</b>	<b>138526.93</b>	<b>170579.65</b>	<b>138526.93</b>
<b>Department : None</b>				
03.60 - Depreciation Expense	16061.00	15994.00	16061.00	15994.00
01.60 - Salaries/Wages Employees	28204.93	26885.28	28204.93	26885.28
03.60 - Salaries Overtime	1692.11	1127.47	1692.11	1127.47
04.60 - Employee Fica & Medicare	2244.04	2097.71	2244.04	2097.71
11.60 - Sludge Removal	6702.65	1027.10	6702.65	1027.10
12.60 - Travel and Training	590.00	592.26	590.00	592.26
15.60 - Purchased Power	26227.92	23085.98	26227.92	23085.98
13.60 - Lab/safety/Osha	0.00	8455.17	0.00	8455.17
20.60 - Materials & Supplies	1128.68	7986.28	1128.68	7986.28
31.60 - Contractual Services	29461.41	28650.11	29461.41	28650.11
20.61 - Office Supplies	706.93	649.53	706.93	649.53
20.62 - Lab Supply	10386.44	8615.30	10386.44	8615.30
10.60 - Vehicle Maintenance	1200.50	0.00	1200.50	0.00
21.60 - Uniforms	199.48	183.60	199.48	183.60
15.60 - Insurance Expense	8518.44	7894.18	8518.44	7894.18
20.61 - Vehicle Fuel	639.03	373.65	639.03	373.65
15.60 - Misc Expense	2248.31	2291.75	2248.31	2291.75
10.60 - Equipment Purchased	0.00	15532.88	0.00	15532.88
11.60 - Equipment Repair	4263.17	23803.32	4263.17	23803.32



City of Charlestown  
**Profit & Loss Statement**  
 Wastewater Utility  
 January 31, 2023

Account Name	MTD	MTD	YTD	YTD
	Current Year Jan 2023	Prior Year Jan 2022	Current Year Jan-Jan 2023	Prior Year Jan-Jan 2022
04.61 - Employee Pension & Benefits	3188.90	3117.74	3188.90	3117.74
75.61 - Telephone/Cell Phone	820.78	763.97	820.78	763.97
27.60 - Interest Expense	0.00	66.10	0.00	66.10
81.62 - CF-Plant/Equip Repairs	16828.28	0.00	16828.28	0.00
<b>Department Subtotal :</b>	<b>161313.00</b>	<b>179193.38</b>	<b>161313.00</b>	<b>179193.38</b>
<b>Total Expenses :</b>	<b>161313.00</b>	<b>179193.38</b>	<b>161313.00</b>	<b>179193.38</b>
<b>Net Profit (Loss) :</b>	<b>9266.65</b>	<b>(40666.45)</b>	<b>9266.65</b>	<b>(40666.45)</b>

City of Charlestown  
**Balance Sheet**  
 Wastewater Utility  
 January 31, 2023

Account Name	Current Month Prior Year Jan 2022	Two Months Prior Nov 2022	One Month Prior Dec 2022	Current Month Current Year Jan 2023
<b>Assets :</b>				
01.60 - Utility Plant in Service	13160681.21	13256681.21	13247143.21	13247143.21
31.60 - Operating Cash	531192.84	730638.78	776319.61	789382.88
32.61 - Debt Service Reserve Cash	306500.00	306500.00	306500.00	306500.00
32.60 - Bond & Interest Cash Transfer	135827.36	129278.46	115500.34	140755.97
41.60 - Customer Accounts Receivable	184426.00	204837.33	217078.20	200325.55
42.60 - Allowance for Doubtful Accounts	5821.41	5821.41	5821.41	5821.41
24.62 - Unamortized Bond Issue	60155.00	60155.00	45115.00	45115.00
41.62 - Certified Liens Receivable	676.31	666.99	441.65	441.65
08.60 - Accumulated Depreciation	9710010.30	9869950.30	9871757.59	9887818.59
41.63 - Lien Fees Receivable	250.00	250.00	100.00	100.00
31.66 - SW Capacity Fees	640830.33	217340.56	196834.53	200595.93
<b>Total Assets :</b>	<b>5304707.34</b>	<b>5030576.62</b>	<b>5027453.54</b>	<b>5036720.19</b>
<b>Liabilities :</b>				
71.60 - Contributions	1149732.00	1149732.00	1149732.00	1149732.00
26.60 - Savings from 2005 Debt Re-issue	120076.90	120076.90	102923.05	102923.05
23.60 - Rev. Bonds Payable 2005 Bds	1760000.00	1545000.00	1545000.00	1545000.00
17.60 - Loan Payable	14877.09	0.00	0.00	0.00
<b>Total Liabilities :</b>	<b>3044685.99</b>	<b>2814808.90</b>	<b>2797655.05</b>	<b>2797655.05</b>
<b>Capital :</b>				
5.60 - Net Assets	2300687.80	2300819.11	2300819.11	2229798.49
Profit - YTD Profit (Loss)	(40666.45)	(85051.39)	(71020.62)	9266.65
<b>Total Capital :</b>	<b>2260021.35</b>	<b>2215767.72</b>	<b>2229798.49</b>	<b>2239065.14</b>
<b>Total Liabilities + Capital :</b>	<b>5304707.34</b>	<b>5030576.62</b>	<b>5027453.54</b>	<b>5036720.19</b>

City of Charlestown  
**Three-Way Report**  
 For January, In Accounting Year 2023  
 Wastewater Utility  
 January 31, 2023

Trial BalanceBalance SheetIncome Statement

Account Name	Trial Balance		Balance Sheet		Income Statement	
	Debit	Credit	Debit	Credit	Debit	Credit
01.60 - Utility Plant in Service	13247143.21		13247143.21			
08.60 - Accumulated Depreciation		9887818.59		9887818.59		
31.60 - Operating Cash	789382.88		789382.88			
31.66 - SW Capacity Fees	200595.93		200595.93			
32.60 - Bond & Interest Cash Transfer	140755.97		140755.97			
32.61 - Debt Service Reserve Cash	306500.00		306500.00			
41.60 - Customer Accounts Receivable	200325.55		200325.55			
41.62 - Certified Liens Receivable	441.65		441.65			
41.63 - Lien Fees Receivable	100.00		100.00			
42.60 - Allowance for Doubtful Accounts		5821.41		5821.41		
15.60 - Net Assets		2229798.49		2229798.49		
23.60 - Rev. Bonds Payable 2005 Bds		1545000.00		1545000.00		
24.62 - Unamortized Bond Issue	45115.00		45115.00			
26.60 - Savings from 2005 Debt Re-issue		102923.05		102923.05		
71.60 - Contributions		1149732.00		1149732.00		
03.60 - Depreciation Expense	16061.00				16061.00	
21.61 - Capacity Fee Revenue		20589.68				20589.68
22.61 - Metered Revenue		149740.54				149740.54
22.62 - Adjustments	3945.63				3945.63	
22.63 - Penalties		4195.06				4195.06
01.60 - Salaries/Wages Employees	28204.93				28204.93	
03.60 - Salaries Overtime	1692.11				1692.11	
04.60 - Employee Fica & Medicare	2244.04				2244.04	
04.61 - Employee Pension & Benefits	3188.90				3188.90	
11.60 - Sludge Removal	6702.65				6702.65	
12.60 - Travel and Training	590.00				590.00	

City of Charlestown  
**Three-Way Report**  
 For January, In Accounting Year 2023  
 Wastewater Utility  
 January 31, 2023

Account Name	<u>Trial Balance</u>		<u>Balance Sheet</u>		<u>Income Statement</u>	
	Debit	Credit	Debit	Credit	Debit	Credit
'15.60 - Purchased Power	26227.92				26227.92	
'20.60 - Materials & Supplies	1128.68				1128.68	
'20.61 - Office Supplies	706.93				706.93	
'20.62 - Lab Supply	10386.44				10386.44	
'21.60 - Uniforms	199.48				199.48	
'31.60 - Contractual Services	29461.41				29461.41	
'50.60 - Vehicle Maintenance	1200.50				1200.50	
'50.61 - Vehicle Fuel	639.03				639.03	
'55.60 - Insurance Expense	8518.44				8518.44	
'75.60 - Misc Expense	2248.31				2248.31	
'75.61 - Telephone/Cell Phone	820.78				820.78	
'81.60 - Equipment Repair	4263.17				4263.17	
'81.62 - CF-Plant/Equip Repairs	16828.28				16828.28	
	<b>15095618.82</b>	<b>15095618.82</b>	<b>14930360.19</b>	<b>14921093.54</b>	<b>165258.63</b>	<b>174525.28</b>
				<b>9266.65</b>	<b>9266.65</b>	
TD Net Profit						
Totals :	<b>15095618.82</b>	<b>15095618.82</b>	<b>14930360.19</b>	<b>14930360.19</b>	<b>174525.28</b>	<b>174525.28</b>

**Allowance Docket**  
**For check dates 02/12/2023 - 02/25/2023**  
**Selected Departments - Sewer**  
**Ordered by Employee Name**

Pay Period	Employee Ending Number	Employee Name	Distribution Name	All Paytypes Except Overtime	Overtime Only
02/28/2023	100	Coomer, Donna S.	Sewer Sal	\$150.00	\$0.00
03/31/2023	100	Coomer, Donna S.	Clerk-treas Sal	\$3775.25	\$0.00
03/31/2023	100	Coomer, Donna S.	Sewer Sal	\$1413.76	\$0.00
02/12/2023	898	Crawford, Timothy L.	Sewer Sal	\$1958.65	\$0.00
02/19/2023	898	Crawford, Timothy L.	Sewer Sal	\$1958.65	\$0.00
02/12/2023	897	Eurton, Seth M.	Sewer Sal	\$987.20	\$0.00
02/19/2023	897	Eurton, Seth M.	Sewer Sal	\$1037.20	\$0.00
02/19/2023	897	Eurton, Seth M.	Sewer Sal OT	\$0.00	\$379.35
02/12/2023	328	Gomez, Dorothea	Sanit Salaries	\$434.40	\$0.00
02/12/2023	328	Gomez, Dorothea	Sewer Sal	\$434.40	\$0.00
02/19/2023	328	Gomez, Dorothea	Sanit Salaries	\$434.40	\$0.00
02/19/2023	328	Gomez, Dorothea	Sewer Sal	\$434.40	\$0.00
02/28/2023	886	Grimes, Nathan R.	Sewer Sal	\$450.00	\$0.00
03/31/2023	849	Hodges, Treva E.	Mayor's Salary	\$4189.50	\$0.00
03/31/2023	849	Hodges, Treva E.	Sewer Sal	\$1363.59	\$0.00
02/28/2023	887	Hodskins, James R.	Sewer Sal	\$450.00	\$0.00
02/12/2023	929	Murphy, Bobbi-Rei F.	Sanit Salaries	\$350.00	\$0.00
02/12/2023	929	Murphy, Bobbi-Rei F.	Sewer Sal	\$350.00	\$0.00
02/19/2023	929	Murphy, Bobbi-Rei F.	Sanit Salaries	\$269.06	\$0.00
02/19/2023	929	Murphy, Bobbi-Rei F.	Sewer Sal	\$269.07	\$0.00
02/12/2023	258	Schrimp, Heather N	Deputy Clerk-treas	\$1061.60	\$0.00
02/19/2023	258	Schrimp, Heather N	Deputy Clerk-treas	\$611.60	\$0.00
02/19/2023	258	Schrimp, Heather N	Sewer Sal	\$450.00	\$0.00
02/12/2023	363	Slaughter, Donald L	Sewer Sal	\$210.00	\$0.00
02/19/2023	363	Slaughter, Donald L	Sewer Sal	\$1050.00	\$0.00
02/19/2023	363	Slaughter, Donald L	Sewer Sal OT	\$0.00	\$9.85
02/12/2023	906	Winslow, Joshua G.	Sewer Sal	\$1037.20	\$0.00
02/12/2023	906	Winslow, Joshua G.	Sewer Sal OT	\$0.00	\$222.06
02/19/2023	906	Winslow, Joshua G.	Sewer Sal	\$987.20	\$0.00
02/19/2023	906	Winslow, Joshua G.	Sewer Sal OT	\$0.00	\$120.28
02/28/2023	850	Works, Jenny L.	Sewer Sal	\$75.00	\$0.00

**Allowance Docket**  
 For check dates 02/12/2023 - 02/25/2023  
 Selected Departments - Sewer  
 Ordered by Employee Name

Pay Period	Employee Ending Number	Employee Name	Distribution Name	All Paytypes Except Overtime	Overtime Only
<b>**Total**</b>				\$26192.13	\$731.54

I hereby certify that each of the above listed vouchers and the invoices or bills attached there to,  
 are true and correct and I have audited same in accordance with IC5-11-10-1-6.

\_\_\_\_\_ Date

\_\_\_\_\_ Fiscal Officer

**Allowance Of Accounts Payable Vouchers**  
 City Of Charlestown

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers  
 consisting of \_\_\_\_\_ pages and except for accounts payables not allowed as shown on the Register such  
 accounts payables are hereby allowed in the total amount of \$\_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Signatures of Governing Board

Installed by the CITY OF CHARLESTOWN-2012

Fund Report

Selected Funds

From 02/01/2023 Thru 02/28/2023

Grouped By Bank Number

Ordered By Fund Number

FUND TITLE	BALANCE BEG OF YEAR	REVENUE YTD	DISBURSED YTD	BALANCE BEG OF MONTH	REVENUE MTD	DISBURSED MTD	CURRENT BALANCE
<b>**Bank Number 5</b>							
3308 WASTEWATER DEBT SERVICE	306500.00	0.00	0.00	306500.00	0.00	0.00	306500.00
6202 WASTEWATER BOND & INT	115500.34	50511.26	0.00	140755.97	25255.63	0.00	166011.60
<b>SubTotal Bank Number 5</b>	<b>422000.34</b>	<b>50511.26</b>	<b>0.00</b>	<b>447255.97</b>	<b>25255.63</b>	<b>0.00</b>	<b>472511.60</b>
<b>**Bank Number 6</b>							
6201 WASTEWATER OPERATING	776319.61	259341.96	259931.67	789382.88	92599.34	106252.32	775729.90
6206 SEWER CAPACITY FEES FUND	196834.53	20589.68	36610.76	200595.93	0.00	19782.48	180813.45
<b>SubTotal Bank Number 6</b>	<b>973154.14</b>	<b>279931.64</b>	<b>296542.43</b>	<b>989978.81</b>	<b>92599.34</b>	<b>126034.80</b>	<b>956543.35</b>
<b>*** GRAND TOTAL ***</b>	<b>1395154.48</b>	<b>330442.90</b>	<b>296542.43</b>	<b>1437234.78</b>	<b>117854.97</b>	<b>126034.80</b>	<b>1429054.95</b>





Installed by the CITY OF CHARLESTOWN-2012

Date: 02/24/2023 09:23:41 AM

### Appropriation Report

APPRACCOUNTS.FRX

APPROP	TITLE	FORWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	% LEFT
6201001441.000	SEWER - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6201001491.000	SEWER - INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6201001492.000	SEWER LOANS PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6201001511.000	SEWER - AUDIT FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6201001520.000	SEWER - BOND & INTEREST	0.00	0.00	0.00	0.00	0.00	25255.63	50511.26	0.00	-50511.26	-50511.26	0.00%
6201001521.000	SEWER - DEBT SER RES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6201001530.000	SEWER- TEMPORARY LOAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6201001590.000	SEWER - MISC EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	2248.31	0.00	-2248.31	-2248.31	0.00%
<b>SubTotal Department 001</b>		0.00	0.00	0.00	0.00	0.00	106252.32	259931.67	0.00	-259931.67	-259931.67	n/a
<b>SubTotal Fund Number 6201</b>		0.00	0.00	0.00	0.00	0.00	106252.32	259931.67	0.00	-259931.67	-259931.67	n/a
<b>**Fund Number 6202</b>												
<b>**Department 001</b>												
6202001381.000	SEWER BD & INT - BOND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6202001382.000	SEWER BD & INT - BOND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6202001383.000	SEWER BD & INT - PAYING AGENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>SubTotal Department 001</b>		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
<b>SubTotal Fund Number 6202</b>		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	n/a
<b>**Fund Number 6206</b>												
<b>**Department 001</b>												
6206001490.000	SW CAP FEES CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6206001590.000	SW CAP FEES REPAIRS &	0.00	0.00	0.00	0.00	0.00	19782.48	36610.76	0.00	-36610.76	-36610.76	0.00%
<b>SubTotal Department 001</b>		0.00	0.00	0.00	0.00	0.00	19782.48	36610.76	0.00	-36610.76	-36610.76	n/a
<b>SubTotal Fund Number 6206</b>		0.00	0.00	0.00	0.00	0.00	19782.48	36610.76	0.00	-36610.76	-36610.76	n/a
<b>*** GRAND TOTAL ***</b>		0.00	0.00	0.00	0.00	0.00	126034.80	296542.43	0.00	-296542.43	-296542.43	n/a

Revenue Report

Date : 02/24/2023 09:22:29 AM  
 REVENUEACCOUNTS.FRX

Bank 5 Thru 6

User ID: DEBORAH

Post Date From 02/01/2023 Thru 02/28/2023  
 Grouped By Bank Number  
 Ordered By Revenue

REVENUE	TITLE	GL #	REVENUE MONTH TO DATE	REVENUE YEAR TO DATE
<b>**Bank Number 5</b>				
3308609.000	SEWER DEBT SER RESERVE CHECKING INTEREST		0.00	0.00
3308610.000	DEBT SER RES (SEWER)		0.00	0.00
3308931.000	DEBT SER RES (SEWER) - TRANS FM SEW OPR		0.00	0.00
6202609.000	SEWER BD & IN CHECKING ACCT INTEREST	474.60	0.00	0.00
6202610.000	SEWER BD & INT		0.00	0.00
6202931.000	SEWER BD & INT - TRANSFER FM SEWER OPR		25255.63	50511.26
<b>SubTotal Bank Number 5</b>			25255.63	50511.26
<b>**Bank Number 6</b>				
6201441.000	SEWER UTILITY - DAILY RECEIPTS	141.60	92527.34	259269.96
6201442.000	SEWER UTILITY - TAP FEES	521.60	0.00	0.00
6201443.000	SEWER TAP-DANBURY OAKS	521.60	0.00	0.00
6201444.000	SEWER LIENS	141.62	0.00	0.00
6201448.000	SEWER BAD DEBT REVENUE	142.60	0.00	0.00
6201495.000	SEWER- REIMBURSEMENTS	144.60	0.00	0.00
6201499.000	SEWER PAYMENT PLAN	536.61	0.00	0.00
6201609.000	SEWER- INTERSTION CKING ACCTS	527.60	0.00	0.00
6201610.000	SEWER UTILITY - INTEREST	527.60	0.00	0.00
6201920.000	SEWER UTILITY - TRANSFER		0.00	0.00
6201941.000	SEWER- TEMPORARY LOANS	150.60	0.00	0.00
6201960.000	SEWER UTILITY - REFUNDS	536.60	0.00	0.00
6201990.000	SEWER UTILITY - OTHER	536.60	72.00	72.00
6201991.000	WASTEWATER CONST LOCAL MATCH		0.00	0.00
6201992.000	SEWER - CONTRIBUTIONS	271.60	0.00	0.00
6201993.000	SEWER HIGHVIEW LAKEVIEW	521.60	0.00	0.00
6206441.000	SEWER CAPACITY FEES	521.61	0.00	20589.68
<b>SubTotal Bank Number 6</b>			92599.34	279931.64
<b>*** GRAND TOTAL ***</b>			117854.97	330442.90