

1. 5:00 P.M. Disability Advisory Committee

Documents:

[DISABILITY COMMITTEE AGENDA 07.12.2023.PDF](#)
[DAC_061223_MINUTES.PDF](#)

AGENDA

Charlestown Disability Advisory Committee

July 17, 2023 at 5:00 p.m.

Charlestown City Hall Council Chambers

304 Main Cross Street, Charlestown, IN 47111

1. Opening
 - a. Call to Order
 - b. Roll Call – Determination of a Quorum
2. Standing Business
 - a. Approval or Correction of Prior Meeting's Minutes from June 12, 2023
3. Old Business
 - a. Reports:
 - i. Pocket Parks
 - ii. City Hall
 - iii. Arts and Enrichment Center
 - iv. Family Activities Park
 - b. Founders Day success
4. New Business
 - a. The Louisville Office for Aging and Disabled Citizens – Alli Woosley
 - b. Next Steps
 - c. Additional item discussion
5. Adjournment

DISABILITY ADVISORY COMMITTEE

June 12, 2023

5:00 P.M.

THE MEETING OF THE DISABILITY ADVISORY COMMITTEE FOR THE CITY OF CHARLESTOWN WAS HELD ON MONDAY, JUNE 12, 2023 AT 5:00 P.M. AT CITY HALL.

Board members present were Liz Hardy, Amy Benavides, Marissa Knoebel, Cindy Grose, Malinda Feltner, and Ashley Tomes. Also present was Mayor Treva Hodges. Not in attendance is Dale Best.

The meeting was led by Mayor Hodges until officers are elected.

Pledge of Allegiance

Roll Call

Mayor Hodges addressed the absence of Dale Best. Dale, who was to serve as an adult advocate, has taken an opportunity to relocate and will no longer be able to serve as a committee member. A new member will be sought to fill the vacant position.

Election of Officers

Liz Hardy was nominated and will serve as President.

Amy Benavides was nominated and will serve as Vice President.

Ashley Tomes volunteered and will serve as Secretary.

Introduction to Roberts Rules of Order

Mayor Hodges reviewed Roberts Rules of Order and duties of the Disability Advisory Committee. The committee will not be handling money. The committee will serve to perform tasks and reviews on behalf of the city and to make recommendations to other government boards and bodies. The committee is required to meet under open door laws.

Introduction to Open Door Rules

Perry McCall, city attorney, reviewed Open Door Rules. The public must have 48 hour notice of any meetings where a quorum is to be present. Records must be accessible to the public. Any documents that come forward during meetings become public documents.

Discussion

First order of business is to determine meeting dates and times. Amy Benavides motions for monthly meetings to be held on the second Monday of the month at 5 p.m. through September, seconded by Marissa Knoebel. Motion passes 6-0. During discussion, Amy motions for an amendment to be made for July's meeting to be held on the third Monday to accommodate everyone's schedules, all members in favor of amendment.

Dates for future meetings to be held at city hall are July 17th, August 14th, and September 11th.

Second order of business is to plan to assess the seven pocket parks, the Arts & Enrichment Center, and the Family Activities Park. Locations were split up among the members to be assessed before the next meeting.

Greenway Park was also discussed. Marissa Knoebel stated that the new accessible playground equipment should be installed by early September. Liz Hardy suggested that some of the swings be lowered to accommodate for smaller children.

Accessible parking was discussed. Mayor Hodges said the short term solution was to add an area at the Spring Street lot for people to unload and enter the park. The long term goal is to add a ramp from the Market Street lot. Bathroom accessibility is also going to be addressed.

Mayor Hodges shared that Allison Woolsey, coordinator for the Office of the Aging & Disabled Citizens of Louisville, reached out and will try to attend a future meeting to discuss what they do.

Future city programs and buildings discussed. Mayor Hodges noted that quiet spaces have been requested during past events. Mayor Hodges also commented about Charlestown's Hidden Heroes Community designation, allowing veterans and families to be notified of off-season fireworks.

Adjournment

Liz Hardy motioned to adjourn the meeting at 5:46 p.m, seconded by Malinda Feltner. Motion passed 6-0.